

**MINUTES OF PLANNING MEETING  
15 APRIL 2010  
COMMUNICATIONS & ELECTRONICS MUSEUM  
95 Craftsman Blvd, Highway 2, Kingston East**

**1. Call to Order**

The meeting was called to order at 10:05 am.

**2. Roll Call of Officers**

**a) In Attendance:**

President	Ron Henderson
V-P Admin	Barb Fagg
V-P Ops	Luc Bujold
Secretary	Lois Frauendienst
Treasurer	Doris Potter
Co-Treasurer	Réal Prefontaine
Recruitment	Barb Fagg
Membership	Donna Henderson
Branch Report Editor	Walter Veley
Webmaster-Comm.	Luc Bujold
Audit	Jim Spencer
Social	Lois Frauendienst
Director-at Large	Bonnie Bell
Director-at-Large	Rae Gateley
Guest	Carol Coward

**b) Regrets/Absent:**

Past President	Ron Aquino
Activities	Noel Coward
Telephone	George & Annie Healy

**3. Approval of the Agenda**

The Agenda was approved as presented.

**4. Minutes of the Previous Meeting**

a) Errors or Omissions: None.

- b) Discussion: None.
- c) The Minutes were accepted as presented.

**5. Business Arising from the Minutes;**

- a) None.

**6. Communications and Bills:**

- a) The 4<sup>th</sup> quarter 2009 remittance was sent to Ottawa.

**7. Reports of Officers and Committees:**

- a) **President:** Nil report.

b) **VP Admin:** Barb remarked that everything was up to date with regard to the meeting in Halifax in June and that she had received the delegate package.

c) **VP Ops:** Luc stated that the Health & Benefit position is still not filled and reminded those present that this is a very important position and should be filled as quickly as possible.

- d) **Secretary:** Nil report.

e) **Treasurer:** Doris presented the Treasurer's report for the month of March as well as a revised report for February 2010 which shows which members pay by cheque and which members have their dues deducted at source. Doris advised the meeting that she has to give up the Treasurer's position, but would like to continue on the Board in another capacity. Réal will assume the Treasurer's position.

f) **Membership:** Donna presented the Membership report. The report was accepted as presented.

g) **Branch Report:** Walter advised the meeting that the cost for extra pages in the Branch Report would amount to \$160./thousand/page.

h) **Activities:** In Noel's absence, Carol Coward presented his report. Various items pertaining to the bus trip to the Museum in Ottawa were discussed.

i) **Health and Benefits:** Nil report,

j) **Recruiting:** Nil report.

k) **Communications/ Webmaster:** Luc stated that our web site was up to date.

l) **Past President/Nominating committee:** Nil report.

m) **Directors and Committees:**

i) **Telephone:** Nil report.

ii) **Audit Committee:** Jim Spencer advised the meeting that he requires a list of paid members for 2009.

iii) **Réal.** Nil report,

iv) **Bonnie Bell:** Nil report.

v) **Rae Gateley:** Nil report.

vi) **Social:** Lois advised the meeting that a "Get Well" card had been sent to George Healy.

8. **Unfinished business:** Nil.

9. **New Business:**

a) **30 day plan;**

i) 20 April - AGM

ii) 30 April - Branch Report submission to Walter.

iii) 11 May - War Museum trip.

b) **60 day plan:**

i) 18 May – Regional meeting in Trenton.

c) **90 days & beyond:**

i) 13-17 June – Congress 2010 Halifax

ii) 10 August – BBQ

iii) 20 August – Branch Report submissions to Walter.

iv) 15 October – Branch Report submissions to Walter.

v) 19 October – Fall Outreach.

vi) 11 November – Remembrance Day.

vii) 7 December – Branch Anniversary.

d) **Other:**

i) Review Branch objectives: to be reviewed at the next meeting.

ii) By-Laws: to be reviewed at the next meeting.

iii) Familiarization Package: to be reviewed at the next meeting.

**10. Next Meeting** – The next Planning Meeting is scheduled at 10:00 a.m., 20 May 2010.

**12. Adjournment:** It was moved by Réal and seconded by Doris that the meeting adjourn.

The meeting adjourned at 11:45 a.m.

FSNA K&D Sec