

**MINUTES OF PLANNING MEETING  
20 MAY 2010  
COMMUNICATIONS & ELECTRONICS MUSEUM  
95 Craftsman Blvd, Highway 2, Kingston East**

**1. Call to Order**

The meeting was called to order at 10:06 a.m.

**2. Roll Call of Officers**

**a) In Attendance:**

President	Ron Henderson
V-P Admin	Barb Fagg
V-P Ops	Luc Bujold
Past President	Ron Aquino
Secretary	Lois Frauendienst
Treasurer	Réal Préfontaine
Recruitment	Barb Fagg
Membership	Donna Henderson
Branch Report Editor	Walter Veley
Webmaster	Luc Bujold
Social Committee	Lois Frauendienst
Health Co-Director.	Bonnie Bell
Activities	Noel Coward
Telephone Committee	George & Annie Healy
Director	Carole Coward

**b) Regrets/Absent:**

Health Co-Director	Rae Gateley
Audit Committee	Jim Spencer

**3. Approval of the Agenda**

Agenda approved as presented.

**4. Minutes of the Previous Meeting**

- a) **Errors or Omissions:** None.
- b) **Discussion:** None.
- c) **The Minutes were accepted as presented.**

5. **Business Arising from the Minutes:** None.

6. **Communications and Bills**

- a) An invoice from the Kingston Whig Standard for an ad in the Volunteer Section in the amount of \$250. was paid.

7. **Reports of Officers and Committees**

a) **President:** Ron Henderson advised the meeting that seven Directors from the Kingston Branch attended the Regional Meeting in Trenton on 18 May 2010. The new Executive Director from National Office was in attendance and spoke to the gathering. It was an excellent meeting.

b) **VP Admin:** Barb Fagg echoed Ron's remarks regarding the Regional Meeting..

c) **VP Ops:** Luc Bujold was pleased that following the AGM he had filled the Health & Benefits position. Bonnie Bell and Rae Gateley are the co-Directors.

d) **Secretary:** Nil report.

e) **Treasurer:** Réal Préfontaine presented the Treasurer's Report for the month of April 2010. The Report was accepted as presented.

f) **Membership:** Donna Henderson presented the Membership Report. There was a brief discussion regarding members who have not yet paid their dues. The Membership Report was accepted as presented.

g) **Branch Report:** Walter Veley stated that the submission for the next ON GUARD had been sent in to National Office and would be delivered to members in June.  
**Should I mention that Walter is unavailable for the next 3-4 months due to surgery?? NO!!!!**

h) **Activities:** Noel gave a brief overview of the cost of the AGM. He also advised that preparations were underway for the BBQ in August.

i) **Health and Benefits:** Bonnie Bell mentioned she had received two calls and both were handled.

j) **Recruiting:** Nil report.

k) **Communications/ Webmaster:** Advised that the Resolutions had been sent out.

l) **Past President/Nominating committee:** Ron Aquino thanked all those who make up the Board of Directors. He mentioned that three members had signed up for VIP.

m) **Directors and Committees:**

- i) **Telephone:** George and Annie Healy were welcomed back. There was a nil report.
- ii) **Audit Committee;** Nil report.
- iii) **Carole Coward:** Carole provided a synopsis of the bus trip to Ottawa on 11 May 2010. A return trip to the Museum in Ottawa in the fall of 2010 has been put on hold.
- iv) **Social:** Lois circulated a “thank you card” from Annie & George Healy.

## 8. Unfinished business

- a) It was mentioned that new signatures at the Bank regarding our new Treasurer have been completed.

## 9. New Business

### a) 30 day plan;

- i) The President gave a brief synopsis of the purpose of Congress and the Resolutions to be presented there were examined. Barb Fagg is our delegate to Congress 2010 and Luc Bujold is attending as an Observer. Only delegates vote at Congress in what is referred to as a “weighted vote”.

### b) 60 day plan;

- i) There are no meetings scheduled for July and August.

### c) 90 days & beyond;

- i) 10 August – BBQ.
- ii) 20 August – Branch report submissions to Walter; Fall Outreach notice.
- iii) 15 October – Branch Report submissions to Walter, Winter Outreach notice.
- iv) 19 October – Fall Outreach.
- v) 11 November – Remembrance Day.
- vi) 7 December – Branch anniversary luncheon.

### d) Other:

- i) Review Resolutions: Luc reviewed the Resolutions to be put before Congress in June.
- ii) Review AGM: All agreed that AGM 2010 was excellent.
- iii) Review Regional Meeting: Those who attended the Regional Meeting on 18 May 2010 agreed it was excellent.

- iv) Discuss investing reserve funds: It was suggested that we take part of our surplus of approximately \$38,000. and invest it in GIC's, locked in @ 2 ½% for 2 years. This will be discussed at the next meeting.
- v) Review Branch Objectives: This item will be discussed at the next meeting.
- vi) By-Laws: To be discussed next month.
- vii) Familiarization Package: This has been put on hold for now.

**10. Next Meeting –** The next Planning Meeting is scheduled for 24 June 2010 at 10:00 a.m.

**12. Adjournment.**

It was moved by Ron Aquino and seconded by Luc Bujold that the meeting adjourn.  
**Carried.**

The meeting was adjourned at 12:10 p.m.